



ACQUISITIONS FORM

Directorate: Collections

Collection Area: Sound Archive, Oral History

Title: C1821 Cultural History of the British
Woodcraft Movement 1916-2016

Date of Deposit: January 2019

Date of Agreement: June 2019

THE BRITISH LIBRARY

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1 THE DONOR

Dr Annabella Pollen
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2 THE PROPERTY

5 oral history interviews recorded by in 2016 by Annabella Pollen for the Arts and Humanities Research Council (AHRC) funded project The Cultural History of the British Woodcraft Movement 1916-2016. The object of this project was to create a permanent history of the Woodcraft movement through life stories of those who participated in the organisations as children or adult members. These organisations included, but were not limited to, The Kindred of the Kibbo Kift and the Order of Woodcraft Chivalry.

The following audio recordings and associated documentation have been deposited at the British Library:

- 5 oral history interviews (9 PCM WAV files, recorded at 44.1kHz, 16 bit)
- 5 content summaries, one per interview (.docx)
- 5 original signed recording agreements, one per interview (paper copies).

The interviews use an oral history methodology and fluid and open interview questions with a specific focus on the time the interviewees were involved in British woodcraft movements. The interviews were recorded by Annabella Pollen as part of her AHRC Research Fellowship.

Immediately following the interview, each interviewee signed a recording agreement assigning their performers' rights to University of Brighton and agreeing that in 2032 copyright would be transferred to the British Library. The recording agreements were countersigned by Annabella Pollen. [All the interviewees were given copies of their recordings.](#)

3 TITLE AND DUE DILIGENCE: THE DONOR

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that this title is hereby transferred to the Board of the Library;

that this property has been lawfully acquired, in particular and pursuant to the Dealing in Cultural Objects (Offences) Act 2003 that this property has not been looted and or illegally excavated or exported; and,

that the Board of the British Library may deal with the property freely, at its discretion, for any purpose, including, without limitation, in respect of research, publication in whatever form, exhibition or other display, in whatever format, publicity marketing, or disposal, all in accordance with the provisions of the British Library Act 1972 and the policies of the Board of the British Library from time to time in effect.

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If you are the owner of the copyright in any material that constitutes the property please consider whether or not you also wish to transfer these rights to the British Library.

Notwithstanding the transfer or otherwise of intellectual property rights, the Library will in all cases allow the use and copying of material in accordance with the Copyright, Designs and Patents Act 1988.

As per the signed recording agreements the interviewees have assigned their performers' right to University of Brighton until 2032. Annebella Pollen declares that she holds the recording copyright and her own performers' rights in the interviews. Annebella Pollen wishes to retain all such copyrights and analogous rights as she may possess for 15 years from the end of her Research Fellowship in 2017, until 2032 (**see 4a below**). At this point Annebella Pollen and the University of Brighton hereby agrees to transfer these rights to the British Library Board. After the transfer of rights Annebella Pollen will continue to be credited as the creator of the material.

In the unlikely event that Annebella Pollen dies within the 15 year period, she hereby agrees that all such copyrights and analogous rights as she may possess will be transferred to the British Library.

Until any such transfer of the copyrights to the British Library, Annebella Pollen and the University of Brighton hereby grant a licence to the British Library from the date of signature of this agreement to use the material in research, publication, education, lectures, broadcasting, the internet and all media - subject to any access restrictions requested by each interviewee.

When material from the collection is requested by a third party for broadcast or publication, the British Library will release Annebella Pollen's contact details so that the third party can use all reasonable efforts to contact Annebella Pollen, who as a copyright holder will need to approve the use of the material before it is released to the third party. Once the release of the material has been approved, the British Library will provide copies of the material to the third party using the current British Library procedures for audio reproduction.

If Annebella Pollen leaves the University of Brighton prior to 2032 all third party requests should be sent to both Annebella Pollen and ContractsAdmin@brighton.ac.uk, addressed to Ronit Rose the solicitor for the University of Brighton at the time this agreement was signed. If both Annebella Pollen and Ronit Rose have left the University of Brighton third party requests should still be sent to both Annebella Pollen and ContractsAdmin@brighton.ac.uk

Up until the transfer of copyright to the British Library in 2032 all licensing arrangements will be handled by, and any licensing fees will be retained by, Annebella Pollen and the University of Brighton. If the third party can demonstrate that they have contacted Annebella Pollen and the University of Brighton and have not received a response to their request within 28 days, then the decision about the release to third parties will revert to the British Library.

After the date of transfer of the copyrights to the British Library, the British Library will make the decision about the release of materials to third parties and all reproduction and licensing fees will be retained by the British Library.

Annebella Pollen has retained a set of all the materials. During the period in which she retains her copyrights agreements Annebella Pollen can use any material in the collection for use in any and all media and publications as agreed in the recording agreement. Subsequent to the transfer of copyrights to the British Library, Annebella Pollen undertakes to refer to the British Library any requests from third parties to publish or broadcast the material. After the transfer of copyright the British Library licences Annebella Pollen to publish the material (print, online and in broadcast) without incurring a license fee, provided that the British Library is informed in advance of publication, agrees to the publication and is credited at copyright holder.

4a PROCEDURE FOR CONTACTING DONOR IF INTELLECTUAL PROPERTY RIGHTS RETAINED

As Annebella Pollen and the University of Brighton have decided to retain intellectual property rights related to the property, then, in order to make it easier for her to assert her rights, the Library would wish to be able to pass on directly her details to those seeking copyright and associated permissions. If Annebella Pollen wishes to grant the Library a general power to disclose her contact details in these circumstances please indicate here:

- Contact Annebella Pollen directly
- Give out contact details without prior permission

Annebella Pollen undertakes to keep the British Library informed of any changes in her address during the period in which she has retained her copyrights.

Please note: granting the Library a general power to disclose your contact details in these circumstances is of considerable practical benefit to both the Library and the donor.

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The British Library is committed to protecting your privacy yet is subject to the provisions of the Data Protection Act 2018, the General Data Protection Regulations 2018 and the Freedom of Information Act 2000. Information provided by you on this form will be held and processed on behalf of the Board of the British Library.

Any personal information provided by you will be used in accordance with these laws and for the following purposes only:

- Legal purposes, for example as evidence of ownership
- Internal administrative purposes, for example to contact you or your appointed representative for matters relating directly to the items acquired from you
- Research, for example as a record of the provenance and history of the items acquired
- Collection management purposes, for example to compile a catalogue record

Full details of how The British Library stores and processes personal data is stated in the 'Privacy Policy' at www.bl.uk/aboutus/terms/privacy/ and information contained within the interview itself will be processed in accordance with the Collection Materials transparency notice at www.bl.uk/aboutus/terms/privacy/Collection%20Materials/.

I hereby agree that the British Library will store, process and archive my personal data in perpetuity, so as to preserve the oral history of the United Kingdom and inform the research of future generations. Information contained within this form will be held securely and not shared with anyone, unless the Library is obligated to do so for legal and administrative purposes, as outlined above.

6 CATALOGUING

As part of the British Library's programme of cataloguing all collections in its custody, a summary description of the material acquired from you will be made available to the public and, unless you indicate otherwise, your name will be listed as the source of the acquisition.

Please tick this box if you wish to remain anonymous during your lifetime in association with the property described in this agreement

Your contact information will be held securely and will not be passed to any third parties without your agreement.

7 ACCESS

The property will be made fully available to the public in accordance with British Library policy from time to time in effect. If you would wish for certain parts of the property to be withheld temporarily from public access, please provide a brief description of the reasons for your request.